

Tuition and Fees

Tuition and fees are in effect through spring quarter 2006. AUS reserves the right to change tuition and fees at any time without prior notice.

BA and Master's students enrolled for one credit

\$500 plus applicable fees

B.A. in Liberal Studies

\$400/credit

Education Programs

Undergraduate Teacher Preparation

\$365/credit

M.A. Education

Graduate Teacher Preparation

Graduate Teacher Prep with M.A.

\$400/credit

Cohorts existing prior to summer 2005

\$375/credit

Psychology Programs

M.A. Psychology

Art Therapy Certification

\$455/credit

Psy.D. Clinical Psychology

\$560/credit

Center for Creative Change

M.A. Environment and Community

M.S. Management

M.A. Organizational Psychology

M.A. Whole Systems Design

CCC Graduate Certificate Programs

\$455/credit

Visiting Students

B.A. level courses

\$400/credit plus applicable fees

Master's level courses

\$455/credit plus applicable fees

Student Services Fee

(All fees are non-refundable.)

In addition to tuition, all matriculated students pay the quarterly Student Services Fee based upon enrollment status. If your enrollment status is:

Full-time\$ 45

Part- or half-time\$ 25

This fee supports several academic and student services, including career and personal counseling services, the Student Life Office, transcripts and graduation, as well as writing tutors and other academic support services offered through the Learning and Teaching Cooperative.

Other Fees:

Application Fee\$ 50

Enrollment Maintenance Fee\$500

Late Payment Fee\$ 50

Late Registration Fee\$ 50

Payment Plan Fee (per quarter)\$ 35

Prior Learning Credits (per credit)\$100

Returned Check Fee\$ 30

Audit Fee (per course)\$275

Some courses require payment of a lab, materials or liability insurance fee. Fee descriptions are generally included within the course description.

Financial Policies and Tuition Payment

Options

Registering for classes at Antioch University Seattle obligates the student for payment of applicable tuition and fees, and other charges on the student's account, and implies that the student has read and accepts the University's financial, enrollment and academic policies. A student's failure to attend classes does not constitute withdrawal from the university or exemption from tuition payment.

Registration Statements confirming classes registered and billing information are mailed to all registered students. Students who believe they are registered but do not receive a statement by the payment deadline should contact the Student Accounts Office to arrange tuition payment. Failure to receive a mailed registration statement will not excuse late payments.

Payment Options

Payment of all tuition not covered by financial aid, a tuition payment plan, or an employer or agency payment authorization is due on the business day before the official quarter start date. The payment deadline is shown below. All payments are made at the Student Accounts Office at Antioch University Seattle, 2326 Sixth Ave., Seattle, WA 98121.

1. Financial aid recipients must ensure that all financial aid documentation is completed so that financial aid funds arrive by the payment deadline. Students whose aid does not arrive by the deadline (except aid that normally arrives later, such as Pell Grants, Washington State Need and Educational Opportunity Grants) must pay tuition using another method to avoid the late payment fee. Students can contact the Financial Aid Office to check the status of their financial aid.

Financial aid students are responsible for paying all tuition not covered by financial aid, by the payment deadline. Students can estimate the amount to pay by comparing total aid for the quarter from their financial aid award letter to the total charges shown on the registration statement. Students receiving Stafford Loans in 2005-6 should remember to deduct up to 3% of these loans for the lender origination fee, and work-study funding should be excluded from the calculation. Students may contact the Student Accounts Office for assistance with payment estimates. It is recommended that students pre-arrange payment of any estimated remaining account balance by the payment deadline to avoid a late payment fee. Payments may be made in full or with a tuition payment plan. Free of charge, students can arrange an automatic charge to a credit or debit card of the final student account balance owed.

2. Self-paying students may pay tuition in full or with a tuition payment plan. Payment may be made by check, money order, or credit or debit card (Visa, Master-Card, Discover). Students may request automatic billing to a credit card each quarter at no additional charge. Credit and debit card payment attempts declined for any reason are considered non-payments and are subject to a late payment fee if not resolved by the end of the payment grace period.

The **Tuition Payment Plan** allows payment of eligible tuition charges in three monthly installments. The plan also can be used to pay balances remaining after financial aid is applied. The cost is \$35 per quarter and may be pre-arranged for up to four quarters. One-third of the account balance plus the plan fee is due by the payment deadline. A payment plan authorization will be completed for the student to sign, and payment coupons will be sent to the student unless automatic payments are arranged with a credit or debit card.

Tuition Payment Deadline

December 23, 2005

Last Day to Pay Without Late Payment Fee

January 9, 2006

3. Employer/agency vouchers: Third-party tuition payment authorizations (Boeing, VA, State DVR, etc.) must be submitted to the Student Accounts Office by the payment deadline. Students unable to provide a payment authorization by the deadline must pay tuition using another method to avoid a late payment fee.

Late Payment Fee: A \$50 late payment fee will be applied to each student account that remains unpaid or lacks an approved payment arrangement at the end of the payment grace period, or immediately when a scheduled tuition payment plan payment is late. The fee will be applied on the second Tuesday of the quarter, (see date below), then monthly until the account is brought to-date or an approved payment arrangement is made in writing with the Student Accounts Office.

Account Statements are sent monthly to each student whose account remains unpaid or lacks a tuition payment plan, an employer or agency payment authorization, and when financial aid does not arrive due to incomplete documentation. Statements are sent during the second week of the quarter and will include a late payment fee.

Fiscal Holds are placed on student accounts with balances 30 days past due and immediately when a scheduled payment plan payment is late. The hold will prevent future registrations and deny graduation applications and transcript requests. The hold will be released once the account is brought to-date. Students are subject to administrative withdrawal from the university if the fiscal hold cannot be removed by the end of the late registration period.

Collections: Accounts with balances 120 days past due are subject to collection actions. All costs, fees and expenses incurred by Antioch in attempting to collect the debt will be added to the account balance. Costs may include, but are not limited to, collection agency fees, reasonable attorney fees, court costs and other out-of-pocket expenses.

Returned Check Fee: Checks returned unpaid to Antioch for any reason are charged to the student's account along with a \$30 returned check fee. A late payment fee may also be charged if the returned check was used to pay tuition and is returned after the payment deadline.

For more information or to make payment or payment arrangements, stop by or contact Student Accounts at 206-268-4009 or studentaccounts@antiochseattle.edu.

Tuition Refund Policy

Students may request a reduction in their credit load and consideration for a tuition refund by submitting a completed add/drop form to the Registrar's Office. Forms are available on the web and at the Enrollment Services Office.

The Tuition Refund Schedule (below) determines the percentage of tuition that will be credited to the student's account when the properly completed add/drop form is submitted to the Registrar's Office by the dates shown. After the 100% refund period, all fees are nonrefundable and are not included in refund calculations.

If the drop in credits causes a credit balance on the student's account, a refund check will be issued to the student or original payer of the tuition. Refunds will be returned to the student or original payer in the original method paid. For example, a refund for tuition paid by credit card will be returned to that credit card; a refund for tuition paid by a third party (such as an employer or parent) will be returned to the third party.

Tuition refunds for financial aid recipients are determined by the Financial Aid Office. A drop in credits may change the student's enrollment status and alter the student's financial aid award. Financial aid recipients considering terminating their enrollment should read the **Financial Aid Withdrawal Refund Policy** or inquire about changes to enrollment status with the Financial Aid Office.

Students should allow up to 14 days for the processing of any refund.

Tuition Refund Schedule

Winter Quarter Dates	Tuition Refunded
Jan 2-10	100 percent
Jan 11-17	80 percent
Jan 18-24	70 percent
Jan 25-31	60 percent
Feb 1-7	50 percent
Feb 8-10	40 percent
After Feb 10	No refund

Refunds for courses that begin more than one week prior to the official first day of the quarter will be calculated on the following schedule:

Calendar Days from First Class to Date Dropped	Tuition Refunded
1-9	100 percent
10-16	80 percent
17-23	70 percent
24-30	60 percent
31-37	50 percent
38-40	40 percent
41+	No refund

Financial aid students terminating enrollment before financial aid is released are liable for paying any prorated tuition. If financial aid was already released, the student should read the **Financial Aid Withdrawal Refund Policy.**

Financial Aid Information

To ensure timely receipt of financial aid funds (including loans), please respond promptly to any requests from the Financial Aid office. The requests may include certification statements, verification worksheets, tax returns or any other documentation needed to finalize the award.

Financial Aid Refunds

Financial aid is first applied to tuition and fees and all other charges on the student's account. Financial aid in excess of these costs is distributed to students as financial aid refund checks. By federal regulation, the Student Accounts Office has 14 days to process refunds; however, refunds are generally available for pickup in the Student Accounts Office on the first official Friday each quarter. Checks not picked up are mailed at 4 p.m. Refund checks are available each Friday throughout the quarter as later aid arrives. Students with two disbursements of their Stafford Loans will be notified by the Financial Aid Office and may not have a refund until the middle of the quarter. Please budget accordingly.

Late Financial Aid Approval

Late applicants or those who have not completed all paperwork with the Financial Aid Office must plan to pay their tuition by the payment deadline. Failure to make payment arrangements may result in the assessment of late payment fees.

Financial Aid Withdrawal Refund Policy

Students who receive financial aid and change their enrollment status to leave of absence (LOA) or withdrawal during a term for which financial aid payments have been received will have their tuition adjusted according to Section 484B of the Higher Education Act. This law specifies that an adjustment to tuition resulting from terminated enrollment be based on the effective date of the canceled registration and in accordance with the federally mandated calcula-

tion. This law also specifies the order of return of Title IV funds to the programs from which they were awarded.

The calculation is based on the period of enrollment completed. That percentage is computed by dividing the total number of calendar days in the term into the number of calendar days completed, as of the date of student notification. The percentage of Title IV assistance to which the student is entitled (earned aid) is equal to this percentage of the term completed, up to 60 percent. If the termination occurs after 60 percent, the percentage is equal to 100 percent.

The amount of Title IV aid that must be returned is based on the percentage of "unearned aid." That percentage is computed by subtracting earned aid from 100 percent.

The student is required to return the difference between the amount of unearned aid and the amount returned by Antioch University Seattle. The student will be billed for the amount the student owes the Title IV programs and any amount due the university resulting from the return of Title IV funds used to cover university charges. If the student (or parent in the case of a PLUS loan) is required to return a portion or all of his or her loan proceeds, the calculated amount is to be repaid according to the loan's terms. Students must return only half the amount of grant funds calculated.

Funds are returned to the following Title IV sources in order of priority:

1. Unsubsidized FFEL Loans
2. Subsidized FFEL Loans
3. Federal Perkins Loans
4. FFEL PLUS Loans
5. Federal Pell Grants
6. State Need Grants
7. Federal SEOG
8. Other Title IV assistance for which the return of funds is required
9. Other federal, state, private or institutional financial assistance
10. Student

Outside aid will be reduced by the unearned percentage, but not to create a debit balance on the student's account. Institutional aid will be reduced by the unearned percentage times the aid program's percentage of aid as compared to total aid, but not to create a debit balance. If less aid is disbursed than was earned, the student may receive a late disbursement for the difference.